

Please type or print in black ink and complete in BLOCK CAPITALS if hand-written

Personal Information (for name, please state this as it appears on your passport)	
Title (e.g. Mr/Miss/Mrs):	Forename(s):
Surname:	Gender: ☐ Male ☐ Female ☐ Other
Date of birth:	Home telephone:
Mobile telephone:	E-mail address:
Ethnicity:	Nationality:
Correspondence address:	
Country:	Post code:
Permanent home address (if different):	
Country:	Post code:
Please ensure you submit a copy of the personal details page in your passport with this application form along with copies of all academic qualifications to date.	

Agency Details	
Agency Name	
Main Contact Name	
Main Contact Email Address	
Main Contact Number	

Do you have a medical condition or disability that might affect your studies and for which special arrangements might have to be made? ☐ Yes ☐ No
If yes, please provide further details and any evidence of so additional support can be arranged for you.

Course(s) Applied For	
Campus	☐ London – Roehampton Main Campus
Year of Study	20__

Course

Please state your preferred Undergraduate / Postgraduate course, for a full list of Undergraduate and Postgraduate courses please visit: www.roehampton.ac.uk

Previous International Study And Visa Application Information

Have you ever held a UK visa before? ☐ Yes ☐ No

If yes, please ensure you submit a copy of all previous UK visas and relevant correspondence

Are you currently in the UK? ☐ Yes ☐ No

In which country will you be making your visa application?

Have you ever been refused a visa (for any country)? ☐ Yes ☐ No

If yes, please ensure you submit a copy of all refusal documentation with this application form

Education and Qualification History (starting with most recent)

Please submit a copy of all qualifications (including transcripts and final certificates) obtained previously that you would like to be considered when we assess you for entry onto your chosen course. If available, this must include your highest level of study being used for entry onto your chosen course.

From	To	Qualification & Institution	Grade

Gaps In Study

Has more than one year passed since you were last in full-time education? ☐ Yes ☐ No

If yes, please ensure that you submit a copy of your Curriculum Vitae (CV) with this application form. Please ensure that your CV clearly shows what you have been doing since you last studied (e.g. employment)

Criminal Convictions

Do you have any criminal convictions?

☐ Yes

☐ No

(Excludes any motoring offences for which you receive a fine or points-based penalty)

If yes, please provide additional information detailing the offence including date, conviction and penalty. This will then be reviewed confidentially by an internal panel before a decision can be made on your application. Any applicant who is convicted of a criminal offence after applying but prior to admission must inform the University of Roehampton without delay.

English Language Proficiency

How do you intend to demonstrate English Language proficiency? **Please tick which option applies**

- ☐ I have studied at a degree-level or higher than degree-level in a majority English speaking country (e.g. the UK)
- ☐ I understand the English Language requirements and have already passed an English Test, evidence of which I have included with my application
- ☐ I understand the English Language requirements but have not yet passed an English Test
- ☐ I do not understand the English Language requirements and would like assistance
- ☐ Other - **please give details:**

If you have already passed an English Language Test, please ensure you submit a copy with this application form

Personal Statement

Please ensure that you submit a copy of your personal statement with this application form. Your personal statement should outline, in a maximum of 1,000 words, your motivations for studying, the reasons why you chose your course and the University of Roehampton specifically, what you hope to achieve in the future and how the course is relevant to these plans.

Referees

Please provide the names and details of two persons who may be contacted regarding your academic work and/or employment.

Name 1:	Position:
Address:	
Telephone:	E-mail address:
Name 2:	Position:
Address:	
Telephone:	E-mail address:

Checklist	
Please tick the boxes to confirm which copies of the following documents you have sent with your application	
Copy of passport personal details page	☐ Yes
Copy of previous qualifications, including final certificates and transcripts, translated into English (if not in English)	☐ Yes
Copy of your CV	☐ Yes ☐ Not applicable
Copy of English Language qualifications	☐ Yes ☐ Not applicable
Copy of your Personal Statement (maximum of 1,000 words)	☐ Yes
Copy of previous UK visas	☐ Yes ☐ Not applicable
Copy of all previous visa refusals and Home Office correspondence	☐ Yes ☐ Not applicable

DECLARATION

I confirm that the information I have submitted on this application form is accurate and complete and that I have completed this form myself. I accept that the University of Roehampton reserves the right to cancel my application if any of the information that I have submitted is subsequently found to be false or inaccurate and that by signing this declaration I am bound by the terms and conditions as outlined by the University of Roehampton. I give consent to the University of Roehampton to process the information on, and submitted with, this form for administrative purposes and for consideration of my application, but only insofar as it is permitted to do so within the constraints imposed by the Data Protection Act 1998. In particular, I understand that the University may continue to process this information even if I am refused admission or if it should decline an offer of admission. I also give consent to the University to contact the Home Office to seek information regarding my immigration status if required, whether to make an assessment of my application or at any time in the future.

Signed:

Date:

If you are under the age of 18 you must provide the name and approval signature from a parent or guardian.

Name of Parent/Guardian:

Signed:

Date:

Please send your completed application form, along with your additional documents to:

pathwayenquiries@roehampton.ac.uk